

**Advertisement for Engagement of Consultant Finance, Consultant Technical (Non-Medical) and Young Professional-I in ICMR Hqrs., New Delhi**

Indian Council of Medical Research (ICMR), an Autonomous Body under the Department of Health Research, Ministry of Health & Family Welfare intends to engage 01 Consultant Finance, 01 Consultant Technical (Non-Medical) and 01 Young Professional-I purely on a contractual basis for short term support in the activities of the Finance & Accounts Division.

The qualifications, experience and other relevant details for aforesaid engagement are appended below:

S. No.	Details	
Name of the Position	Consultant-Finance	
Number of Vacancies	One(01)	
Essential Qualifications and Experience	MBA-Finance/CA/ICWA with Accounts/Investments/Project /PSU/Autonomous Bodies.	at least 10 yrs experience in Finance & regulatory affairs with Govt. Dept Knowledge of MS-Office-and Commercial accounting software is must.
Job Requirement	Providing input on research financing, analysis of project finance, technical procurement, co-ordination with various divisions/institutes and Departments of financial matters	
Consolidated Emoluments	1,00,000-1,80,000 /- per month (Consolidated) - This will be decided by the Selection Committee on the basis of Educational Qualification, Experience and performance in the interview	
Age Limit	40 to 70 years	
Tenure	One year (May be extended as per the requirement)	
Place of Work	ICMR Headquarters, New Delhi	
Walk-in Interview Details	Date: 28/01/2026 Time: 09:30 AM Venue: ICMR Headquarters, New Delhi  Candidates who do not report on the specified date and time will not be allowed to participate in the interview under any circumstances.	

S. No.	Details
Name of the Position	Consultant-Technical (Non-Medical)
Number of Vacancies	One(01)
Essential Qualifications and Experience	Post - graduate in Science /B.Tech/M.Tech/M.Pharma with at least 10 yrs. experience of working (PhD will be considered as 4 yrs experience) in R&D. Working in Govt research scheme / projects is with knowledge of MS-Office will be given preference.
Job Requirement	Examination and comparative analysis of technical proposals, monitoring and management
Consolidated Emoluments	1,00,000-1,80,000 /- per month (Consolidated) - This will be decided by the Selection Committee on the basis of Educational Qualification, Experience and performance in the interview
Age Limit	40 to 70 years
Tenure	One year (May be extended as per the requirement)
Place of Work	ICMR Headquarters, New Delhi
Walk-in Interview Details	Date: 28/01/2026 Time: 09:30 AM Venue: ICMR Headquarters, New Delhi  Candidates who do not report on the specified date and time will not be allowed to participate in the interview under any circumstances.

S. No.	Details
Name of the Position	Young Professional-I (Admin)
Number of Vacancies	One(01)
Essential Qualification	Graduate in any discipline with minimum 55% marks with one year experience, knowledge of IT application, MS Office will be given preference.
Experience	Minimum one year of post qualification experience in noting and drafting, presentation preparation and co-ordination.
Desirable Experience	Knowledge of IT applications, virtual meeting platforms and computer skills (MS Word, Excel, PowerPoint etc.)
Job Requirement	YP shall be engaged to handle Finance / Audit / Accounts related work and to assist ACO / Sr. ACO to whom the YP is assigned, as per the work allocation.
Consolidated Emoluments	Rs. 30,000 / Month. YP is not entitled for benefits like HRA, Provident Fund, Leave Travel Concession, Medical claim, Child Care Allowance etc.
Age Limit	Not more than 35 Years as on date of walk-in interview. Age relaxation will be applicable as per ICMR guidelines.
Tenure	Selected candidates will initially be engaged for one year which is extendable maximum for two years (01 year at a time) subject to requirement of the services, satisfactory performance of the candidate and approval of the Competent Authority.
Place of Work	ICMR Headquarters, New Delhi
Walk-in Interview Details	Date: 30/01/2026 Time: 09:30 AM Venue: ICMR Headquarters, New Delhi  Candidates who do not report on the specified date and time will not be allowed to participate in the interview under any circumstances.

## General Terms and Conditions

1. The positions are purely temporary and co-terminus with the project requirements.
2. ICMR is not obligated to fill all advertised positions and may withdraw, cancel, or modify the process at any time.
3. TA / DA for undertaking domestic tour for official work shall be admissible to the Consultants and Young Professional as per the ICMR Guidelines (as amended from time to time).
4. The working hours will be same as regular employees of ICMR. No extra benefit will be allowed for working beyond office hours. Unauthorized absence for a continuous period of 08 days without valid reasons shall lead to automatic termination of the engagement.
5. Leave Entitlement:

**Consultant:**-Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service.

**Young Professional-I:** - Eligible for 08 days leave in a calendar year on pro-rate basis. 02 Restricted Holidays as per the rules of Government of India / ICMR. Intervening weekly holidays or Gazette Holidays during a spell of leaves should not be counted against the admissible leaves. The un-availed leaves will not be carried forward to next calendar year. Eligible for compensatory leave in lieu of the duty assigned on holidays but not more than 02 leaves can accrue in a month. The compensatory leaves can be accumulated only up to 05 days at a time and the Consultants and Young Professional may be allowed to avail the same within three months.

### 6. Procedure for Recruitment (Important Instructions for Candidates):

a) Eligibility: Candidates who meet the prescribed age limit and possess the required qualifications and experience may appear for the Walk-in Interview. Please note that meeting the essential criteria does not guarantee selection.

b) Original Documents: Candidates must bring all original documents (educational certificates from 10th class onwards, experience certificates, age proof, caste certificate, and valid photo ID such as Aadhaar / Passport / PAN / Driving License) for verification on the day of the interview.

c) Document Submission: Candidates must submit following documents at the time of Interview:

i. Two sets of self-attested copies of all the original documents.

ii. A duly filled and signed application form (prescribed format attached as Annexure) with a recent passport-size photograph.

iii. Resume.

Note: Incomplete / unsigned applications or submission of false / incorrect information or failure to submit the required self-attested documents will result in rejection without any further consideration at any stage of recruitment process.

d) Screening Process: Short-listing for the interview will be based on educational qualifications, age, and relevant experience. If required, a written test or assignment may be conducted prior to the interview. In the event of a tie at any stage, all candidates with the same score will be considered eligible for the subsequent round.

e) Selection Criteria: Final selection will be based on performance in the interview.

#### 7. Other Terms and Conditions:

a) ICMR reserves the right to accept or reject any application without assigning any reason. No correspondence or recommendations will be entertained.

b) ICMR reserves the right to fill or not fill any advertised post and may cancel or modify the selection process at any stage. The decision of the Competent Authority shall be final and binding.

c) Canvassing or bringing external influence in any form for short listing or contractual employment will result in disqualification, and the candidate will be debarred from the recruitment process.

d) As the positions are purely temporary and contractual, selected candidates shall have no claim to regular or permanent employment with ICMR or for continuation in any other project.

e) ICMR reserves the right to prepare a waitlist panel valid for one year after the due approval of the Competent Authority.

f) No TA / DA shall be paid for attending the interview or joining the post. Candidates must make their own arrangements for stay during the interview and, if selected, after joining.

g) Candidates in regular service under any Central / State Government, Autonomous Body, Department or PSU are not eligible to apply.

h) Selected candidates will normally be posted at ICMR Headquarters; however, they may be assigned duties at any location in India.

i) ICMR reserves the right to terminate the engagement at any time during the contract period without assigning any reason.

j) All applicable taxes, as per government rules and regulations, will be deducted at source.

j) Any addendum or corrigendum regarding the vacancies will be published only on the ICMR website. Applicants must visit the website <https://www.icmr.gov.in> regularly for updates.

Digitally signed by  
Jaibir Singh  
Date: 07-01-2026  
12:01:08

(Jaibir Singh)  
Assistant Director General(Admn.)