

Indian Institute of Management Udaipur

Recruitment Advertisement

Post: Manager – Career Development and Placements (One-Year MBA Program)

Nature of Appointment: Contractual

Location: Udaipur, Rajasthan, India

About the Role

The Indian Institute of Management Udaipur invites applications from eligible candidates for the post of Manager – Career Development and Placements for its One-Year MBA programs. The role involves building corporate partnerships, managing campus recruitment activities, and strengthening industry relations for placement of students.

Educational Qualifications

- Graduate/Postgraduate degree in any discipline from a recognized university.
- Experience in management institutes or corporate recruitment ecosystem.
- Knowledge of placement operations, recruiter outreach, branding, and campus recruitment processes.

Desirable Experience

- Experience working with leading B-Schools or management institutes.
- Experience in corporate relations, marketing, talent acquisition, or campus recruitment.
- Strong understanding of recruiter engagement and placement processes.

Key Responsibilities

- Develop and strengthen corporate relationships for placements.
- Conduct recruiter outreach and expand the recruiter database.
- Plan and coordinate campus recruitment processes.
- Organize corporate interactions, industry sessions, and networking events.
- Work with students and faculty to ensure successful placement outcomes.
- Maintain CRM systems and recruiter engagement records.

Key Skills

- Excellent written and verbal communication skills.
- Strong interpersonal and negotiation abilities.

- Analytical and organizational skills.
- Proficiency in MS Office and CRM/database tools.

Selection Process

- Shortlisting based on eligibility and profile suitability.
- Online assessment evaluating analytical ability and domain knowledge.
- Final interview at the IIM Udaipur campus.

Remuneration

Consolidated remuneration approximately in the range of ■1.30 lakh – ■1.40 lakh per month (inclusive of all allowances), subject to institute policies.

Important Notes

- Candidates must be citizens of India.
- Mere fulfillment of eligibility criteria does not guarantee selection.
- The institute reserves the right to modify the recruitment process.

Source: Official website of Indian Institute of Management Udaipur.