



विद्या परं दैवतम्

IIM

भारतीय प्रबंध संस्थान विशाखपट्टणम

Indian Institute of Management Visakhapatnam

Advertisement No. IIMV/CEESP/2026/01 dated: 08.05.2026

RECRUITMENT OF CONTRACT STAFF — CENTRE OF EXCELLENCE IN ENTREPRENEURIAL SKILLS AND POLICY (CEESP)

The Indian Institute of Management Visakhapatnam (IIMV), in collaboration with the Management and Entrepreneurship and Skill Promotion Council (MEPSC), is establishing the Centre of Excellence in Entrepreneurial Skills and Policy (CEESP). The Centre will serve as a national knowledge hub bridging academia, industry, and government to promote evidence-based entrepreneurship development, with a focus on inclusion and mass entrepreneurship. Applications are invited from eligible candidates for the following positions on contract basis:

S.No.	Position	No. of Posts	Consolidated Pay
1.	Manager, CEESP	1 Post	Up to ₹ 1,00,000 per month
2.	Research Associate, CEESP	2 Posts	Up to ₹ 41,000 per month

Position 1: Manager, CEESP (1 Post)	
Department / Centre	Centre of Excellence in Entrepreneurial Skills and Policy (CEESP), IIM Visakhapatnam.
Educational Qualifications	<p>Essential:</p> <ul style="list-style-type: none">• Bachelor's degree in any discipline from a recognised university. <p>Preferable:</p> <ul style="list-style-type: none">• Post-Graduate degree / PGDM / MBA in Management, Social Work, Development Studies, Public Policy, Economics, or a related discipline.
Work Experience	<p>Essential:</p> <ul style="list-style-type: none">• Demonstrated full-time work experience in the field of entrepreneurship, social work, or the development sector.• Prior experience in managing centres, programmes, or projects involving entrepreneurs, incubators, skill development, MSMEs, or livelihoods. <p>Desirable:</p> <ul style="list-style-type: none">• Experience of working with academic institutions, government bodies, NGOs, or CSR programmes in the entrepreneurship / skilling ecosystem.• Experience in grant writing, fundraising, and partnership development.

<p>Key Skills</p>	<ul style="list-style-type: none"> • Strong written and verbal communication skills in English. • Event and workshop coordination; stakeholder management. • Grant proposal writing and fundraising. • Project management, budgeting, and reporting. • Proficiency in MS Office (Word, Excel, PowerPoint). • Ability to work with faculty, startups, policymakers, and industry partners.
<p>Job Description</p>	<p>Centre Operations</p> <ul style="list-style-type: none"> • Oversee day-to-day operations of the CEESP and its Project Management Unit (PMU). • Coordinate events, workshops, bootcamps, the Distinguished Lecture Series, industry seminars, and outreach activities to advance the Centre’s mission. • Support the Coordinators in convening the Joint Advisory Committee (JAC) and preparing agenda papers, minutes, and action-tracking. • Maintain books, records, and MIS of the Centre; ensure compliance with IIMV internal controls (maker, checker, approver) for CEESP corpus administration. <p>Grants, Fundraising and Partnerships</p> <ul style="list-style-type: none"> • Lead grant proposal writing and fundraising initiatives to secure financial resources for the Centre’s projects, research activities, and incubation programmes. • Build and maintain partnerships within the entrepreneurship ecosystem — engaging with startups, industry leaders, policymakers, and academic stakeholders. • Engage with potential partners such as GAME, SERP, RTIH, MEPMA, Tata Steel Foundation, Tata Trusts, and other CSR funders. <p>Programme Management</p> <ul style="list-style-type: none"> • Coordinate outreach, calls for applications, ideation bootcamps, launchpad, and year-long incubation phases in collaboration with IIMV FIELD. • Support competitive seed-grant disbursements to incubated startups and facilitate investment pitch events. • Coordinate Train-the-Trainer programmes, annual research conferences, and entrepreneurship showcase events. • Supervise Research Associates and support staff; review deliverables and work plans. • Any other task as per the requirement of the Centre and the Institute.

Position 2: Research Associate, CEESP (20sts)	
Department / Centre	Centre of Excellence in Entrepreneurial Skills and Policy (CEESP), IIM Visakhapatnam.
Educational Qualifications	<p>Essential:</p> <ul style="list-style-type: none"> • Bachelor’s degree in any discipline from a recognised university. <p>Preferable:</p> <ul style="list-style-type: none"> • Post-Graduate degree in Management, Economics, Social Sciences, Public Policy, Development Studies, Social Work, Commerce, or a related discipline.
Work Experience	<p>Preferable:</p> <ul style="list-style-type: none"> • Prior experience in academic or policy research, case writing, fieldwork, or publication support in an institute of higher education, think-tank, or research organisation. • Exposure to entrepreneurship, skilling, MSME, or livelihoods-related research will be an added advantage.
Key Skills	<ul style="list-style-type: none"> • Strong written and verbal communication skills in English. • Literature review, data collection, and data analysis (qualitative and quantitative). • Proficiency in MS Office (Word, Excel, PowerPoint). • Working knowledge of statistical / analytical tools (e.g., Excel, SPSS, Stata, R, or Python) is desirable. • Ability to conduct interviews, prepare case studies, and draft research outputs. • Ability to multi-task and work with faculty and project teams.
Job Description	<ul style="list-style-type: none"> • Support the Centre in designing and conducting research studies related to entrepreneurship, entrepreneurial skills, and policy. • Assist faculty and project teams with literature reviews, data collection, data analysis, and manuscript preparation. • Develop case studies and academic materials based on data collection, literature reviews, and interviews with entrepreneurs, policymakers, and stakeholders. • Assist with publication efforts and dissemination of research findings through conferences, case-study preparation, policy briefs, working papers, and stakeholder communications. • Support the preparation of research conferences, colloquia, seminars, and entrepreneurship showcase events organised by the Centre.

	<ul style="list-style-type: none"> • Help curate and maintain the CEESP working paper and case-study repository. • Contribute to the annual Coffee Table Book documenting incubated startups and their impact. • Any other task assigned by the Coordinators or Manager of the Centre.
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Consolidated Monthly Pay

S.No.	Position	Qualification	Consolidated Pay
1	Manager, CEESP	Bachelor's / Post-Graduate degree	Up to ₹ 1,00,000 per month
2	Research Associate, CEESP	Bachelor's / Post-Graduate degree	Up to ₹ 41,000 per month

- Higher starting pay will be considered for candidates with demonstrated, relevant experience — particularly in Higher Educational Institutions, incubators, CSR / development organisations, or the entrepreneurship ecosystem.
- No other allowances are applicable. The quoted pay is the full consolidated CTC.
- Health Insurance coverage for the employee only, as per Institute norms.
- Nature of Appointment: Fixed-term contract for 2 years on monthly consolidated pay, extendable based on performance and Centre / Institute requirements.

A. Terms and Conditions

Number of Positions

- Vacancies advertised may be increased or decreased based on Centre / Institute requirements.

Age Limit

- Not exceeding 35 years as on the last date of application — for both positions.
- Relaxation in upper age is applicable as per Government of India rules.
- The Institute may also consider age relaxation in deserving cases based on merit and relevant experience.

Salary

- Refer to the consolidated pay table above.
- Higher salary may be considered for outstanding merit or exceptional experience, at the discretion of the Competent Authority.

B. General Conditions

- All educational qualifications must be duly recognised in law.

- The Institute may select and/or shortlist suitable candidates to address present and/or future requirements of the CEESP.
- The Institute encourages diversity in the workplace; women candidates are encouraged to apply.
- Mere fulfilment of qualifications and experience does not entitle an applicant to be shortlisted. The Institute reserves the right to restrict candidates to a reasonable number based on relevant criteria.
- Age and experience will be reckoned as on the closing date of applications.
- Place of posting: Main campus at Gambheeram village, Anandapuram Mandal, Visakhapatnam; and/or City Campus at Andhra University precincts, Visakhapatnam. Travel within India may be required for outreach, fieldwork, partner engagement, and Centre events.
- Selected candidates may be required to work on holidays or extra hours when work demands.
- Candidates are advised to visit www.iimv.ac.in/careers regularly for updates. Amendments / corrigenda will be placed on the Institute website only.
- The Institute will communicate only with shortlisted candidates. No correspondence from applicants shall be entertained during the recruitment process.
- Canvassing in any form will lead to disqualification.
- Candidates in employment (Government, Public Sector, or Private Sector) must produce a proper relieving order / letter from their current employer at the time of joining. Failure to do so will result in non-permission to join.
- The Institute requires selected candidates to join within thirty days of receipt of the offer. The Centre is targeting onboarding of CEESP staff by June 2026.
- In all matters of recruitment (screening, shortlisting, selection, salary fixation, etc.), the decisions of the relevant Committees and/or the Competent Authority shall be final and binding.
- Selection Process: Will include shortlisting of applications followed by a personal interview (online or physical mode). A written test and/or presentation may be conducted at the discretion of the Selection Committee.
- Indicative recruitment timeline: Call for applications — 21 days; Shortlisting and interview — 15 days; Onboarding — by June 2026.
- The Institute may create a pool of prospective candidates and offer positions based on current and future requirements of the CEESP.
- The Institute reserves the right to act as deemed fit in matters of eligibility, acceptance / rejection of applications, incomplete / incorrect information, and shortlisting / selection.
- The Institute reserves the right to post / transfer selected candidates to any department / division or assign additional duties during service, as per requirements or in public interest.
- The Institute may not fill any, some, or all advertised positions, or may cancel the advertisement in whole or in part, without assigning reasons.
- The Institute reserves the right to extend the closing date or modify the recruitment process without issuing further notice.

- Disputes, if any, shall be subject to the jurisdiction of competent courts in Visakhapatnam, Andhra Pradesh.

C. How to Apply

- Apply using the online application form available at: www.iimv.ac.in/careers. Applications in any other format will not be accepted.
- Read and understand the guidelines for filling the online application carefully before starting.
- After filling, uploading necessary documents, and submitting the application, candidates will receive a confirmation email from the Institute.
- All information furnished must be based on supporting documentation. Incomplete / incorrect / sketchy applications are liable to be rejected.
- Applications without photograph, signature, and relevant documents uploaded shall be liable for rejection.
- Physical copy of the application need NOT be submitted.
- Shortlisted candidates called for the next stage must submit self-attested photocopies of all certificates / documents (date of birth, category, education, experience) along with originals for verification. Failure to produce these will lead to disqualification.

Application Deadline: 29th May 2026 (Friday) by 23:59 Hrs.

- Applications received after the last date and time will not be considered.
- The Institute is not responsible for any delay in submission of the application.

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