

OFFICE OF THE REGISTRAR :: GAUHATI UNIVERSITY :: GUWAHATI-14
RECRUITMENT NOTIFICATION
Advertisement No. NTS-5/2026

Applications are invited from the eligible and interested candidates for **contractual appointment of various category of Multitasking Assistant** in Gauhati University administration. The appointment shall be on contractual basis and purely temporary. **The selected candidates shall have no claim for regular appointment in the University against any permanent post by virtue of this appointment.**

Sl No.	Name of the post	No. of posts	Minimum Educational qualification	Desirable qualification	Remuneration
1.	Multitasking Assistant	15	i) Bachelor's degree in any discipline (except Fine Arts) with minimum 55% marks or equivalent grade with uniform academic career. ii) Minimum 6 months certificate course on Computer Application.		Rs. 21,000/- per month
2.	Multitasking Assistant (LAB)	03	i) Bachelor's degree in Physics/Geography/Zoology/ Botany/any relevant discipline with minimum 55% marks or equivalent grade with uniform academic career. ii) Minimum 6 months certificate course on Computer Application.		Rs. 21,000/- per month
3.	Multitasking Assistant (Finance)	01	i) Bachelor's degree in Commerce. with minimum 55% marks or equivalent grade with uniform academic career. ii) Minimum 6 months certificate course on Computer Application.	i) Working Knowledge of Tally ERP ii) Six months experience in accounting	Rs. 21,000/- per month
4.	Multitasking Assistant (Technical)	03	i) 3 (Three) years Diploma in Civil Engineering.	One year experience in civil construction work.	Rs. 22,000/- per month
5.	Multitasking Assistant (IT)	01	i) 3 (Three) years Diploma in IT/CSE, or relevant discipline, with knowledge of computer applications.	Working knowledge of tools such as Python, SQL, data analysis,	Rs. 22,000/- per month



			ii) Proficiency in preparing analytical reports is required.	and statistical analysis.	
6.	Multitasking Assistant (Audio Visual)	01	<p>i) Bachelor's degree in Science / Engineering / Audio-Visual Technology / Media / or any other relevant technical discipline. (Or) ITI in Television Technology and Audio System or any other relevant technical discipline.</p> <p>ii) Candidates from other backgrounds may apply if they have demonstrable experience in handling professional audio-visual systems for events.</p>	Handling of Camera, other audio visual & Recording devices will be preferred.	Rs. 22,000/- per month
7.	Multitasking Assistant (Studio)	01	<p>i) Bachelor's degree in Science / Engineering / Media Technology / Audio-Visual Production / or any other relevant technical discipline.</p> <p>ii) Candidates from other disciplines may also apply if they demonstrate substantial hands-on experience in studio operations and media production workflows.</p>	Handling of Camera, other audio visual & Recording devices will be preferred.	Rs. 22,000/- per month
8.	Multitasking Assistant (Kala-Kristi Kendra)	01	<p>i) Bachelor's degree in any discipline.</p> <p>ii) Proficiency in Sattriya culture and tradition practices</p> <p>iii) Candidates with demonstrable experience and performance in Sattriya dance, drama, Nam-kirtan, Gayan-Bayan, Borgeet etc. will be preferred.</p>		Rs. 21,000/- per month
9.	Multitasking Assistant (Anthropology)	01	i) Bachelor's degree in any discipline.		Rs. 21,000/- per month

			ii) Ability to handle all tasks associated with deptt. (mainly museum) will be preferred.		
--	--	--	---	--	--

Tenure of engagement: Initially for a period of **1 (one) year**. Engagement may be renewed for further period on the assessment of performance by a duly constituted Committee and on requirement basis only.

Age: i) Applicant must not be less than 21 years and more than 45 years on the last date of application.
ii) Maximum Two Years relaxation will be provided to the candidates with experience in the field.

Selection Procedure:

Selection shall be made on the basis of academic qualification, skill test and interview.

1. 1st phase of short listing will be made on the basis of academic credential from class X onwards till graduation to be called for skill test.
2. 2nd phase of short listing will be made on the basis of combined score of academic credential & skill test/written test to be called for personal interview.

Application fee: An amount of **Rs 500/- (Rupees Five Hundred) only (non-refundable)** has to be paid by the applicant through SBI collect at the time of applying for the Post.

INSTRUCTIONS & INFORMATION

Eligible and interested candidates are required to apply online only through the Gauhati University website www.gauhati.ac.in at **Non-Teaching Recruitment Candidate Portal:**

<https://gauhatint.samarth.edu.in/>. No other means/mode of submission of applications will be accepted. The schedule of ONLINE registration is as follows:

1. Commencement of Online Registration : 14.05.2026
2. Last date of Online Registration and apply online : 25.05.2026 (midnight)
3. Last date of submission of hard copy of the application : 01.06.2026 (5:00 pm)
4. The candidates must have a valid email id and mobile number through which he/she will get registered with the online application portal.
5. **Application fee and Mode of Payment:** Applicants for the posts will be required to pay an amount of Rs. 500/- (Rupees Five Hundred). The payment mode is online. No other mode of payment will be accepted. Fee once paid shall not be refunded under any circumstances.
6. Candidates should fill in the details to register and then fill the information in the online application form at the appropriate places very carefully.
7. Applicants must submit a copy of the e-generated receipt of the payment along with the hard copy of the application.
8. After submission of the ONLINE application in the portal - a **duly signed hard copy** (pdf) of the completed application(s) must be submitted to "The Registrar, Gauhati University, Guwahati-781014, Assam" along with all necessary enclosures including the proof of submission of application fee and "No Objection Certificate (NOC)", wherever applicable, **by the last date**. The envelope containing the application should be superscribed "Multitasking Assistant/Multitasking Assistant (Lab/Finance/Technical/IT/Audio Visual/Studio/Kala-Kristi Kendra/Anthropology), Gauhati University, Advt. No. NTS-5/2026".
9. Application(s) received after the last date or incomplete in any form or without the application fee shall be summarily rejected. Those in employment must submit 'No Objection Certificate' from the concerned employer. However, one may send a copy of the application as "ADVANCE COPY" within the closing date. In such a case, the original application forwarded by the employer and / or the "NOC" should reach the undersigned within ten (10) days from the last date of submission of applications.

10. Mere fulfilment of minimum eligibility criteria shall not entitle a person for consideration. The decision of the Screening Committee(s) for short-listing of candidates shall be final and binding. Gauhati University reserves the right to fill up or not to fill up any of the vacancies.
11. Mere fulfilling the minimum eligibility requirements does not entitle a candidate to be called for interview. GU reserves the right to restrict the number of candidates to be called for interview.
12. Those are in employment should submit their applications through proper channel or must submit a No Objection Certificate from the employer.
13. Self-attested copies of Mark-Sheets, Birth Certificate, Educational Certificates and Experience Certificates etc. must be attached to the application. Incomplete applications or applications without relevant enclosures will be out rightly rejected.
14. The University reserves the right to withdraw any advertised post at any time without assigning any reason thereof. The right is also reserved with the University either to fill or not to fill the post and its decision in this regard shall be final.
15. Fields with STAR (*) mark are mandatory and essential to be filled in by the candidate. After the required information have been provided, click submit button. However, before clicking "Submit" button, candidate must make sure that no changes are required and the information provided is correct and final. After application is submitted, no changes will be entertained.
16. The candidate should meet the eligibility criteria and provide the information which he/she possesses as on the last date of submission of the application. Candidates who do not possess the requisite educational qualification as on the closing date of receipt of application will not be eligible.
17. The registration will be provisional as the eligibility of the shortlisted candidate will be verified at the time of Interview from the original documents. Candidature of a registered candidate is liable to be rejected at any stage of recruitment process or even after joining, if any information provided by the candidate is found to be false or not in conformity with the eligibility criteria.
18. Candidates if found indulging in canvassing in any form will be disqualified.
19. Candidates will have to appear before the Selection Committee for an interview at their own cost when called for. Mere fulfilment of academic qualifications will not entitle a candidate to be called for interview. In case of large number of applications against one post, the university reserves the right for short listing of applications to be called for interview, even if eligible.
20. The University will not be responsible for late/non receipt of call letters for the test/interview due to postal delay.
21. All Certificates, Degrees and other documents must be produced in original for verification at the time of interview (if shortlisted), failing which the candidate may not be allowed to appear for the interview.

Sd/-
Registrar
Gauhati University
Date: 14/05/2026

Memo No. GU/Estt/MTA/2026/ 6740-49
Copy forwarded for information and necessary action to:

1. The Treasurer, G.U.
2. The Joint Registrar i/c, G.U.
3. The Deputy Registrar, G.U.
4. The Secy. To V.C., G.U.
5. The Secy. to Registrar, G.U.
6. The Assistant Registrar, G.U.
7. The System Officer (IT), G.U. with a request to upload the same in the G.U. website
8. The University Employment Guidance Bureau, G.U.
9. The Concerned Advertising Agency.
10. Concerned file.


Registrar
Gauhati University