



**INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR**  
Research & Development Office

**ADVERTISEMENT NO. OTH/12276/Advt0230 DATED 03.06.2026**

Applications are invited for a temporary position of Program Associate-I at IIT Gandhinagar.  
The details are as below:

Name of PI	Prof. Vimal Mishra	Department	Research and Development
Project title	R&D		
Designation	Program Associate-I (Grants Management)		
Number of positions	01		
Application Link	<a href="http://recruitment.iitgn.ac.in/projectstaff/">http://recruitment.iitgn.ac.in/projectstaff/</a>		
Last date of application submission	June 25,2026		
Consolidated Monthly Remuneration	Rs. 45,000 to Rs. 70,000 per month (Based on the experience of the selected candidate)		
Duration of appointment	1 year. Renewal will be based on the performance of the selected candidate.		
Eligibility Norms <sup>1</sup>	<input checked="" type="checkbox"/> Institute norms	<input type="checkbox"/> Funding Agency norms	
Essential Qualification/Experience as per the norms <sup>1</sup>	<ul style="list-style-type: none"><li>• Candidates must have a postgraduate degree in Science/ Technology/ Engineering with a strong portfolio showcasing management skills.</li><li>• Minimum 60% or equivalent grade points from 10th onwards</li><li>• Previous grants/project management experience is required</li><li>• Proficiency in English with strong verbal and written communication skills.</li></ul>		
Desirable Qualification/Experience	<ul style="list-style-type: none"><li>• Prior experience in grant/project funding or certification in the pertinent area</li><li>• Proven communication skills, strong time management and interpersonal skills</li><li>• Initiative, enthusiasm and a flexible approach to work</li><li>• The ability to analyze, summarize and communicate information<ul style="list-style-type: none"><li>• The ability to work both independently and as part of a team</li></ul></li></ul>		
Age Limit (If applicable)	__32__ years as on last date of submitting application		
Job Description	The selected candidate will work in the grants management team to support in- 1. Curating grant information for the R&D funding databases 2. Pre-application grants advice to IITGN faculties on		



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	<p>extramural funding agencies, schemes, and deadlines</p> <p>3. Outreach to the agencies supporting campus research, as required</p> <p>6. Dissemination of grant information via Newsletters, presentations and other mechanisms</p> <p>7. Content development and dissemination on grants</p> <p>8. Undertaking any other pertinent duties that may be required from time to time</p>
Mandatory Documentation	<p>In the application portal, please upload as a single PDF the following documents:</p> <ol style="list-style-type: none"><li>1. Resume/CV</li><li>2. Qualification Certificates</li><li>3. Small writeup on- why you are suitable candidate for this position (300 words)</li></ol>