



TATA INSTITUTE OF SOCIAL SCIENCES
V.N. Purav Marg, Deonar, Mumbai 400 088
(Declared as a Deemed to be University under Section 3 of the UGC Act
1956,
a grant-in-aid Institute under Ministry of Education, Government of India)

ADVT/TISS/SRO/LMRF/JUNE/2026

2nd June, 2026

Appointment of SENIOR RESEARCH OFFICER (on contract basis) at the Labour Market Research Facility (LMRF), School of Management and Labour Studies

The Tata Institute of Social Sciences (www.tiss.ac.in), established in the year 1936 is a Deemed to be University, under Section 3 of the UGC Act 1956, a grant-in-aid Institute under Ministry of Education, Government of India. TISS is a Grade I University as per NAAC assessment 2024.

With four campuses at Mumbai (main campus), Hyderabad, Guwahati and Tuljapur (rural campus), TISS currently offers 05 Undergraduate programmes, 52 Masters' Degree programmes and 21 Ph.D. programmes in a range of socially relevant inter-disciplinary areas of applied Social Sciences including 28 Bachelor of Vocational degree programmes.

The School of Management and Labour Studies has 5 Centres in (i) Social and Organisational Leadership; (ii) Human Resources Management and Labour Relations; (iii) Labour Studies; (iv) Social Entrepreneurship; and (v) Public Policy and Governance and also Labour Market Research Facility (LMRF).

The LMRF invites interested candidates to apply for the position to be filled on contract for a **period of 12 months** initially and to be extended based on the candidate's performance and the institute's requirements.

Applications Invited for the Non-teaching position for the post of SENIOR RESEARCH OFFICER (on contract basis) at the Labour Market Research Facility (LMRF), School of Management and Labour Studies

Designation: SENIOR RESEARCH OFFICER

Number of Position: One

Essential Qualifications:

- Postgraduate degree (minimum 55%) in Social Sciences / Analytics / Sustainability / Health-related fields
- M.Phil or equivalent research degree with thesis work
- Minimum 2 years' experience in research or academic project roles

Desired Qualifications:

- Exposure to health systems, healthcare institutions, or workforce-related research (preferred)
- Candidates with **interdisciplinary training combining healthcare (e.g. nursing/hospital systems) and social science or labour research** will be preferred.
- Experience in data analysis (SPSS/R/Excel)
- Experience in conducting field surveys and coordinating research activities
- Prior teaching assistance or academic programme coordination

Key Skills:

- Research and analytical ability
- Academic writing and documentation
- Coordination and organisational skills
- Communication and stakeholder engagement
- Ability to work in interdisciplinary environments

Salary: - Rs. 65,000/- per month

Role Overview:

The Senior Research Officer (SRO) will support and coordinate research, academic programmes, and institutional activities at LMRF. The role requires a candidate with strong research training, ability to assist in teaching programmes, and experience in managing projects across locations. Exposure to health systems or healthcare-related work will be an added advantage.

Key Responsibilities:**Research:**

- Assist in design and execution of research projects across themes such as labour, sustainability, analytics, and health systems
- Conduct literature reviews, develop research tools, and support fieldwork
- Analyse quantitative and qualitative data and contribute to reports and publications

Academic Support:

- Assist teaching in programmes such as BS Analytics, MA/MSc Analytics, and Executive Diploma programmes
- Prepare study materials, datasets, and case-based content
- Support evaluation, student engagement, and programme delivery

Programme Coordination:

- Coordinate academic and research activities across centres, especially Mumbai
- Support organisation of conferences, workshops, FDPs, and training programmes
- Liaise with faculty, coordinators, and external stakeholders

Collaboration & Dissemination:

- Support partnerships with industry, academic institutions, and professional bodies
- Assist in proposal writing and research funding initiatives
- Contribute to publications, policy briefs, and presentations

Last Date of Application: 20th June, 2026

Application Fee: An application Fee of Rs 500/- is to be paid online. Application fee for SC/ST/PWD candidates will be Rs 125/-, if they upload the required Certificate in the Online Application Form. Female applicants are exempted from the payment of the application fee. The application will be valid only on receipt of the application fee for those who are required to pay. The fee, once paid, shall not be refunded under any circumstances.

Other Conditions.

- a) The Institute reserves the right not to fill up the vacancy advertised. The Institute reserves the right to invite persons for interview, who may not have applied for the vacancy as per the above procedure.
- b) Since applications received will be short listed, merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for interview.
- c) The position is unreserved, but candidates belonging to reserved category are encouraged to apply.
- d) No queries or correspondence regarding issue of call letter for interview/selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post.
- e) It shall be the responsibility of the candidate to assess his/her own eligibility for the post, for which he/she is applying in accordance with the prescribed qualifications, experience etc, and submit his/her application duly filled-in along with the desired information and documents as per the advertisement. Suppression of factual information, supply of fake documents, providing false or misleading information or canvassing in any manner on the part of the candidates shall lead to disqualification. In case it is detected at any point of time in future, even after appointment, that the candidate was not eligible, his/her appointment shall be liable to be terminated forthwith as per this clause.
- f) In case of any ambiguity in the Recruitment Rules in general and eligibility in particular for any post, the decision of the Institute shall be final.
- g) The Institute reserves the right to relax qualification(s) of the candidate based on the work experience.
- h) In case of any inadvertent error in the advertisement and in the process of recruitment, which may be detected at any stage, even after issue of appointment order, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate(s).
- i) The post is purely contractual and the term of the Contract Position will be one year, an extension, if any, will be given after assessing the suitability and performance of the selected candidate post-one-year tenure on the post.

Application Process and Interview:

- (a) Candidates are requested to apply online through the link (Apply now) provided along with this advertisement on the Institute website www.tiss.ac.in. On or before
- (b) Candidates must take a print of the acknowledgement of the online application and keep it for future reference.
- (c) Only the shortlisted candidates will be communicated by e-mail or mobile phone to appear for the interview to be conducted in virtual mode via zoom.
- (d) TISS reserves the right to modify the Selection Process with intimation to short-listed candidates.

Registrar