

**ICMR – NATIONAL INSTITUTE OF HEALTH RESEARCH  
DIBRUGARH- 786010, ASSAM**

No. E14027/1/2023-24-Estt

Date: 29-09-2026

**ENGAGEMENT OF SENIOR CONSULTANT (SCIENTIFIC-NON-MEDICAL) AND CONSULTANT (FINANCE)**

ICMR-NIHR, Dibrugarh invites applications in prescribed form for filling up of the following posts purely on contractual basis.

| Sl. No. | Name of the post                            | No. of Vacancies |
|---------|---------------------------------------------|------------------|
| 1       | Senior Consultant (Scientific -Non-Medical) | 01               |
| 2       | Consultant (Finance )                       | 01               |

Candidates who meet the below mentioned essential qualification and experience can apply with the copies of self-attested testimonials, other relevant documents and 02 passport size photographs for engagement on contract basis.

The last date of submission of application is 22-10-2026 up to 05:30 pm

**Table No. 1**

| Sl. No. | Details                                | Requirement / Information                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|---------|----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a       | Name of the Position                   | <b>Senior Consultant(Scientific - Non-Medical)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| b       | No. of Vacancies                       | 1 No.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| c       | Consolidated Fee / remuneration (Rs.)  | Between Rs. 1,00,000-1,50,000/-<br><br>For Government employees:-<br>For retired Govt. servant the remuneration shall be fixed in accordance with Ministry of Finance, Dept. of Expenditure OM No. 3- 25/2020-E.IIIA dated 09 Dec 2020.                                                                                                                                                                                                                                                 |
| d       | Age limit                              | Minimum age for engagement as Senior Consultant in ICMR-NIHR, Dibrugarh would be 40 years and maximum age would be 70 years.                                                                                                                                                                                                                                                                                                                                                            |
| e       | Essential Qualification and Experience | Professionals having proven competency and success in their area of specialization, with at least 12 years of post-qualification experience and should possess minimum M.Sc/B.Tech/BE/MCA/MPH/ B.Pharm/BAMS/BSMS/MD in AYUSH or equivalent qualifications in relevant subject<br><br><b>OR</b><br>Retired Government employees, with requisite qualification and who were in the regular Pay Level 10 and above and having at least 10 years experience in the required specialization. |



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Table No. 2

| Sl. | Details                                | Requirement / Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a   | Name of the Position                   | <b>Consultant (Finance )</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| b   | No. of Vacancies                       | 1 No.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| c   | Consolidated Fee / remuneration (Rs.)  | Between Rs. 80,000-1,20,000<br><br>For Government employees:-<br>For retired Govt. servant the remuneration shall be fixed in accordance with Ministry of Finance, Dept. of Expenditure OM No. 3- 25/2020-E.IIIA dated 09 Dec 2020.                                                                                                                                                                                                                                                                                                                                             |
| d   | Age limit                              | Minimum age for engagement as Consultant in ICMR –NIHR, Dibrugarh would be 40 years and maximum age would be 60 years.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| e   | Essential Qualification and Experience | Professional having at least 8 years of experience in Administrative/Finance & Accounts, Audit, Legal in Govt. Dept/PSU/Autonomous Bodies., and should possess Post Graduate degree in relevant subject viz., Management/Law/Public Administration/Finance & Accounts/CA/ICWAI/Commerce/Economics, etc<br><br><b>OR</b><br><br>Retired Govt. employees with Bachelor degree in any discipline and in the pay level-7 and above with 10 years of experience in the field of Management / Law / Public Administration / Finance & Accounts/ CA/ ICWAI / commerce /Economics, etc. |

*Note: The post of Consultants (both Senior Consultant (Scientific - Non-Medical) and Consultant (Finance) is on full time basis and the incumbent shall not be holding any remunerative position/post during his/her tenure.*

Candidates fulfilling "Essential Qualifications and Experience" may send their application in the attached format, duly filled in all respects along with required supporting documents and certificates duly self attested to the following address by Registered Post/Speed Post only:

**ICMR-NIHR (Formerly ICMR-RMRCNE) Dibrugarh, Bokul, Lahowal, Assam 786010**

The last date for receipt of application form is 22-10-2026 up to 05:30 PM.



Late, delayed or incomplete applications shall be rejected without assigning any reason or further correspondence. Candidates are therefore advised to send their application well in time and ensure that the application form is complete in all respects. Self-attested copies of all required certificates/documents must be enclosed with the application form.

**General Terms and Conditions:-**

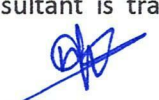
1. The initial engagement of the Consultants will be for a maximum duration of one year. Extension of the tenure, if required, may be considered on a case-by-case basis, subject to job requirements, timely completion of tasks, and satisfactory performance evaluation by the Competent Authority. However, the total duration of engagement will not exceed five years under any circumstances. Additionally, the engagement will be limited to a maximum of five years or until the consultant attains the age of 70 years, whichever is earlier.
2. Number of positions may vary.
3. These positions are meant for temporary requirement and coterminous with the requirements.
4. Engagement of the above advertised positions will depend upon availability of funds, functional requirements and approval of the Competent Authority. Therefore, ICMR-NIHR Dibrugarh is not committed to fill up all the advertised positions and the process is liable to be withdrawn/cancelled/modified at any time.
5. Cut-off date for age limit will be as on the date of last date for submission of applications.
6. Age relaxation will be as per the guidelines of ICMR.
7. Qualification & experience should be in relevant discipline/field and from an Institution of repute. Experience should have been gained after acquiring the minimum essential qualification.
8. The **experience certificates** should be in proper formats and must contain the name, post, salary, area/field of work and duration. Offer letters, salary slips, joining reports, emails etc. shall not be treated as experience certificates. The experience certificates not containing above details shall not be entertained.
9. Mere fulfilling the essential qualification does not guarantee the selection and/or call for written test/interview etc. Only shortlisted candidates will be called for written test/interview. The written test may be conducted by this Institute, if required.
10. Persons already in regular time scale service under any Government Department / Organizations are not eligible to apply.
11. No TA/DA will be paid to attend written test/interview/personal discussion and candidates have to arrange transport/accommodation themselves.
12. ICMR-NIHR, Dibrugarh reserves the right to accept/reject any application without assigning any reason.
13. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage or even after joining, if selected besides taking further disciplinary action against such candidates.
14. The person engaged on above position shall not have any claim on a regular post in ICMR or in any of its Institutes/Centres or in any Department of Government of India and his/her term with breaks or without breaks in any or multiple projects/service with ICMR will not confer any right for further assignment or transfer to any other project or appointment/absorption/regularization of service in ICMR.



15. Since, the post is purely on temporary/contractual basis, no benefit of Provident Fund, Leave Travel Concession, Medical, etc, will be available to the appointee.
16. ICMR-NIHR, Dibrugarh reserves the right to terminate the position even during the agreed contract period or extended contract period without assigning any reason.
17. **Allowance** – The Senior Consultants and consultants shall not be entitled to any other perquisites like honorarium or allowance such as Dearness Allowance, Residential Telephone, Transport Facility, Residential Accommodation, Personal Staff, CGHS and Medical Reimbursement, etc.
18. **Working hours** – The working hours for the consultants will be same as regular employee of ICMR. No extra benefit will be allowed for working beyond office hours. Unauthorized absence for a continuous period for 8 days without valid reason shall lead to automatic termination of the engagement.
19. **Leave** – Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of the service. Therefore, a Consultant shall not draw any remuneration in case of his/her absence from the work beyond authorized duration of leave. Un-availed leave during the period of engagement will not be carried forward in case of renewal of contract. **If a public holiday/weekly off falls within a period of leave, it will not be counted as part of the leave duration.** Maternity leave shall be as per Maternity Benefit Act of Gol. No more than five days of leave may be taken at one time.
20. **TA/DA –**

| Nomenclature                                                                                          | TA Entitlement                                                                       | DA Entitlement                                                                                                                                                                                                                                                                                                |
|-------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Jr. Consultant/Consultant<br><br>(Finance/Admin/Audit/Legal/Scientific-Medical/Non-Medical)           | By Air-Economy Class<br><br>By Train- AC 2 <sup>nd</sup> Class<br><br>By Bus- AC Bus | <ul style="list-style-type: none"> <li>Reimbursement for hotel accommodation/ guest house of up to Rs.2800 per day + GST</li> <li>Reimbursement of non-AC taxi charges of up to Rs. 420/- per day for travel within the city.</li> <li>Reimbursement of food bills not exceeding Rs.1100/- per day</li> </ul> |
| Sr. Consultant<br><br>(Finance/Admin/Audit/Legal/Scientific-Medical/Non-Medical)                      | By Air- Economy Class<br><br>By Train-AC 1 <sup>st</sup> Class<br><br>By Bus- AC Bus | <ul style="list-style-type: none"> <li>Reimbursement for hotel accommodation/guesthouse of up to Rs.5600/- per day</li> <li>Reimbursement of AC taxi charges of up to 50 km per day for travel within the city.</li> <li>Reimbursement of food bills not exceeding Rs.1250/-per day</li> </ul>                |
| For retired government employees–As per Gol rules                                                     |                                                                                      |                                                                                                                                                                                                                                                                                                               |
| Note: For reimbursement of Hotel Accommodation/Guest House/Taxi, submission of receipt is compulsory. |                                                                                      |                                                                                                                                                                                                                                                                                                               |



21. Since, the post is purely on temporary/ contractual basis, no benefit of Provident Fund, Leave Travel Concession, Medical, etc, will be available to the appointee.
  22. The Director, ICMR-NIHR, Dibrugarh has the right to accept/reject any application without assigning any reason thereof and no correspondence/recommendation will be entertained in this matter.
  23. Canvassing and bringing outside influence in any form for short listing or employment will be treated as disqualification and the candidate will be debarred from selection process.
  24. Any Addendum/Corrigendum/further information, if any, in respect of this advertisement will be published only on the website: <https://www.icmr.gov.in> . Applicants are requested to regularly visit the website to keep themselves updated.
  25. **Tax Deduction** – All applicable taxes, as per government rules and regulations, will be deducted at source.
  26. **Legal Status** – The individual Consultant shall be engaged purely on contractual and temporary basis and will not be regarded, for any purpose, as being either an “employee” or “official” of Council/Institute/Centre. Further, he/she shall have no claim of further extension beyond contractual engagement or regularization of service in ICMR/ or its any Institute/ Centre of Govt. of India in any case. An undertaking to this effect has to be signed by the Consultant, before joining.
  27. **Discipline and decorum** – The selected candidate shall follow all the Institutional norms. Violation of the prescribed provisions will entail breach of the terms and conditions of contract and would attract penal provisions, including termination of contract.
  28. **Insurance** – The individual Consultants & Project Consultant shall be solely responsible for taking out and for maintaining adequate insurance, required to meet any of his/her obligations under the contract, as well as for arranging, at his/her own expense, such as life, health and other forms of insurance, as the individual Consultant may consider appropriate, to cover the period during which they are engaged.
  29. **Settlement of Disputes** – ICMR-NIHR, Dibrugarh and the individual Consultants & Project Consultant shall use their best efforts to amicably settle disputes, controversy or claim, arising out of the contractual duration.
  30. **Conflict of Interest** – The individual Consultants shall be expected to follow all the Guidelines of the Council / Gol, which are in force from time to time. He/she will be expected to display utmost honesty, secrecy of office, sincerity while discharging his/her duties. In case service of any Consultant is not found satisfactory or found in conflict of interest of the ICMR-NIHR, Dibrugarh his/her engagement will be liable for discontinuation immediately, without assigning any reason thereof. An undertaking to this effect shall be signed by the Consultants, before joining.
  31. **Audits and Investigation:** Each invoice/bill paid by the Council/Institute/Center shall be subject to post audit by auditors (internal/external) from time to time. The individual Consultant acknowledges and agrees that. He/She shall provide full and timely cooperation with such investigations/post payment audits, which the council/Gol may conduct, on any aspect all the consultancy contract or award thereof.
  32. **Travel, Medical Clearance and Service Incurred Death, Injury or Illness:** Council/Institute/Center may require the Consultant to submit a Statement of Good Health from a recognized physician, prior to commencement of work, in any offices or premises of Indian Council of Medical Research. In the event of the death, injury or illness of the Consultant, which is attributable to the performance of services on behalf of Council/Institute/Center, under the terms of the Contract, while the Consultant is travelling on tour of Council/Institute/Center
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expense or is performing any services under the Contract in any offices or premises of Council/Institute/Center, the Consultant or his/her dependents, as appropriate, shall not be entitled to any compensation.

33. **Force Majeure and other Conditions:** Force majeure, as used herein means any unforeseeable and irresistible act of nature, any act of war (whether declared or not), invasion, revolution, insurrection, or any other acts of a similar nature or force, provided that such acts arise from causes beyond the control and without the fault or negligence of the Consultant. The Consultant acknowledges and agrees that, with respect to any obligations under the Contract that the Consultant must perform in or for any areas in which they are engaged in, preparing to engage in, or disengaging from any peacekeeping, humanitarian or similar operations, any delay or failure to perform such obligations arising from or relating to harsh conditions within such areas or to any incidents of civil unrest occurring in such areas shall not, in and of itself constitute force majeure under the Contract.
34. **Interpretation:** Where any doubt arises as to the interpretation of any of the provisions of these rules, the matter shall be referred to DG-ICMR, whose decision shall be final and binding.
35. **Power to Relax:** Where the DG, ICMR is of the opinion that it is necessary or expedient to do so, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these guidelines.



29/09/26

Administrative Officer

**ICMR – NATIONAL INSTITUTE OF HEALTH RESEARCH,  
DIBRUGARH- 786010, ASSAM**

Paste your recent  
colour photo

Application for engagement as Senior Consultant (Scientific -Non-Medical) and Consultant (Finance)  
on contract basis at ICMR-NIHR, Dibrugarh

|     |                                                                             |                                     |  |  |                                            |  |  |  |
|-----|-----------------------------------------------------------------------------|-------------------------------------|--|--|--------------------------------------------|--|--|--|
| 1.  | Name (In BLOCK Letters)                                                     |                                     |  |  |                                            |  |  |  |
| 2.  | Father's Name                                                               |                                     |  |  |                                            |  |  |  |
| 3.  | Date of Birth                                                               |                                     |  |  |                                            |  |  |  |
| 4.  | Present age (as on last date/date of submission of application)             | _____ Years _____ Months _____ Days |  |  |                                            |  |  |  |
| 5.  | Applying for the post of (tick in front of post for which you are applying) | Consultant (Finance)                |  |  | Senior Consultant (Scientific-Non Medical) |  |  |  |
|     |                                                                             |                                     |  |  |                                            |  |  |  |
| 6.  | Gender                                                                      | Male / Female / Transgender         |  |  |                                            |  |  |  |
| 7.  | Nationality                                                                 |                                     |  |  |                                            |  |  |  |
| 8.  | SC/ST/OBC category                                                          | SC/ST/OBC (circle the appropriate)  |  |  |                                            |  |  |  |
| 9.  | Are you Physically Handicapped                                              | Yes / No                            |  |  |                                            |  |  |  |
| 10. | Address for correspondence                                                  |                                     |  |  |                                            |  |  |  |
| 11. | Mobile / Phone No.                                                          |                                     |  |  |                                            |  |  |  |
| 12. | Email ID                                                                    |                                     |  |  |                                            |  |  |  |

13. Educational Qualification: -

| Sl. No. | Exam Passed                 | Board/ University/ Institution | Year of Passing | Marks Obtained in % | Major Subjects |
|---------|-----------------------------|--------------------------------|-----------------|---------------------|----------------|
| 1.      | 10 <sup>th</sup>            |                                |                 |                     |                |
| 2.      | 12 <sup>th</sup>            |                                |                 |                     |                |
| 3.      | Graduation                  |                                |                 |                     |                |
| 4.      | Post Graduation             |                                |                 |                     |                |
| 5.      | Other qualification, if any |                                |                 |                     |                |
|         |                             |                                |                 |                     |                |

14. \*Experience: -

| Sl. No. | Name of Institution | Designation held | Pay Scale / Salary Drawn | From Date | Till Date | Duration in Years, Months & Days | Nature of work performed |
|---------|---------------------|------------------|--------------------------|-----------|-----------|----------------------------------|--------------------------|
| 1.      |                     |                  |                          |           |           |                                  |                          |
| 2.      |                     |                  |                          |           |           |                                  |                          |
| 3.      |                     |                  |                          |           |           |                                  |                          |

\*Attach self-attested testimonials in support of your claim.

15. Knowledge of computer applications, if any, please attach certificate / diploma/ degree:

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16. Name and Address of two referees well known with applicant's work:

| Name | Occupation or Position | Address with Telephone No.<br>and Email |
|------|------------------------|-----------------------------------------|
|      |                        |                                         |
|      |                        |                                         |

17. Declaration

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in event of any of the information provided by me is found false or incorrect at any stage, my candidature shall be liable for cancellation/ termination without notice or any compensation in lieu thereof.

Place:

(Signature)

Date: