

OFFICE OF THE PERMANENT LOK ADALAT::KURNOOL DISTRICT**NOTIFICATION No. 01 /2026**

Dis.No. 1795/DLSA/2026/KNL

Dated: 28 .10.2026

Applications are invited in the prescribed proforma (Bio-data) by way of issuing this notification to fill up the following post **on contract basis for a period of one year from the date of selection, with a stipulation of extension on yearly basis on satisfactory performance of the individual in the Permanent Lok Adalat for Public Utility Services, Kurnool.**

Vacancy Position:

Sl.No.	Name of the post	Required Number	Monthly remuneration
1.	Typist-cum-Assistant	01	Rs.25,220/-

Educational and Technical Qualifications :**a) For Retd. Employees:**

1.	Ministerial Officers who retired as Typist-cum-Assistant available at the district Head quarters,
2.	Typist-cum-Assistant who have retired from service on attaining the age of superannuation and who have not attained the age of 65 years.
3.	Must have knowledge or qualification in computer operation.

b) For outsiders:

1. Must be Graduate from any recognized University and must have passed A.P. Government Technical Examination in English Typewriting by Higher Grade.
2. Must have knowledge or qualification in computer operation.

Age Limit:

Must have completed the age of 18 years and must not have completed the age of 42 years as on 31 .10.2026. Age relaxation of 5 years shall be given in respect of the candidates belonging SCs, STs and BCs.

METHOD OF RECRUITMENT:

Selection to the post notified will be made only on temporary basis by conducting test in Typing as the case may be and interview.

The filled in applications should be addressed to "the **Chairman-cum- Prl. District Judge, District Legal Services Authority, Nyaya Seva Sadan, District Court compound, Kurnool, KURNOOL DISTRICT**", by Registered Post or by hand under proper acknowledgment or by courier for the post of "Typist cum Assistant" so as to reach the addressee.

Last date for receipt of applications on or before 20 .11.2026 up to 5.00 P.M.

Termination of Service:

The service of Typist-cum-Assistant in the office of Permanent Lok Adalat can be terminated at any time without any prior notice in the following cases by the Chairman, District Legal Services Authority, Kurnool or on the directions by the State Legal Services Authority, Amaravathi, in writing:

- 1 He/she substantially breaches any duty or service required in the office, or
- 2 Seeks or accepts any pecuniary gains or gratification in cash or kind from the beneficiary or his friend or relative, or
- 3 Charged or Convicted for any offence by any court of law, or
- 4 Indulges in any type of political activities, or
- 5 Found incapable of rendering professional services of the required standards, or
- 6 Failure to attend training programmes without any sufficient cause, or
- 7 Indulges in activities prejudicial to the working of Permanent Lok Adalath office, or
- 8 Using his/her position in Permanent Lok Adalath office to secure unwarranted privileges or advantages for him/herself or others, or
- 9 Acts in breach of code of ethics, or
- 10 Remains absent without leave for more than two weeks, or

Copies of documents only (but not the Originals) to be enclosed to the application duly attested.

a) For Retd. Employees:

1. Certificate of service as Typist cum Assistant.
2. Certificate showing the date of birth.
3. A self-addressed postal envelope with postage of Rs.40/- for register post with acknowledgement due.

b) For outsiders:

1. Certificates of Educational, Technical, Community Certificates etc.
2. A self-addressed postal envelope with postage of Rs.40/- for register post with acknowledgement due.

Two recent pass-port size colour photographs of the applicant.

- a) One should be affixed on the right top corner of the application.
- b) One photo (detachable).

General Instructions:

1. Incomplete applications or applications without the required attested copies of documents as mentioned above will be summarily rejected.
2. The applications received in any other format other than the enclosed here with, will be summarily rejected.
3. Applications are liable to be rejected at any stage, if any information furnished therein is found to be false and the applicants are liable for prosecution for furnishing false information.
4. No T.A. and D.A. will be paid to the candidates to attend the interview.
5. The candidate is to be of sound health, active habits and free from bodily defects of infirmity, otherwise making him/her unfit for the service.
- 6. The applications received after the last date will not be accepted.**
7. The appointing Authority reserves the right to cancel the notification without assigning any reason thereof.

Station : Kurnool
Date : 28.10.2026

 28/10/2026
**Chairman-cum-Prl. District Judge,
District Legal Services Authority
Kurnool.**

To

1. All the Judicial Officers in the District to display on Notice Board.
2. The Notice Board.
3. The Website of Prl. District Court, Kurnool.
4. Spare.

Copy to:

The Hon'ble Member Secretary, A.P. State Legal Services Authority, Amaravathi –
for favour of information.

APPLICATION FOR THE POST OF "Typist cum Assistant"

Ref: Notification No. /2026 of the office of the Permanent Lok Adalat, Kurnool

- 1) Name of the applicant, in full :
(in capital letters)
- 2) a) Father's Name :
b) Husband's Name :
(In case of married Woman)
- 3) Sex (Male/Female) :
- 4) Date of Birth and Age as on :
.11.2026(as per SSC certificate)
- 5) Address for correspondence :
- 6) Mobile Number :
- 7) Permanent address
- 8) Whether belongs to OC, BC, SC or :
ST(Specify the sub-group/caste)
- 9) Qualification (Both Academic and :
Technical)
- 10) Particulars of service, in case of retired :
Judicial staff
- 11) Previous Experience, if any, in case of :
outsiders
- 12) Service particulars (for Retd. :
Employees)

Affix a latest
Passport size
photograph duly
attested by
Gazetted Officer

Name of the post	Period of Service	Court in which he /she worked

I solemnly declare that the above information submitted by me is true to the best of my knowledge. If any information submitted by me is found to be false, action may be taken against me.

STATION:KURNOOL

SIGNATURE OF THE APPLICANT

DATE:

NB: Necessary attested copies of the certificates with regard to age, caste, educational and technical qualifications and service certificates shall be enclosed to this application.